

ASSIGNING CREW PROVISIONALLY

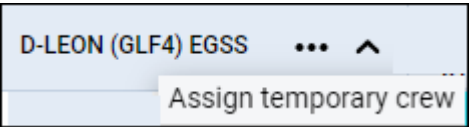
When grouping crew by the aircraft in 3-dot filter

Group by

Aircraft

 it is possible to **assign crew provisionally**.

Right next to aircraft registration click 3 dots and click 'Assign temporary crew'.



In a pop-up window insert: **Start of assignment**, **End of assignment** and select **crew member/members**.

Assign temporary crew to D-LEON

X

Start of assignment

01 May 2021

End of assignment

15 May 2021

Crew member

BAR Bartoli Aaron

CANCEL

ASSIGN

In 'Crew Calendar' page, when date range selected in calendar covers dates of assignment (either start or end date), Leon will show crew assigned provisionally in ***italic***.

D-LEON (GLF4) EGSS			May 2021								
			01	02	03	04	05	06	07	08	09
Adam Garcia	AGA										
CPT											
Andy Johnson	AN										
Antoine Steele	ANS										
Antonina Kontreras	ANK										
Bartoli Aaron	BAR										
Benjamin Lee	BLE										

Adding duties for crew assigned provisionally works in the same way as for regular crew.

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