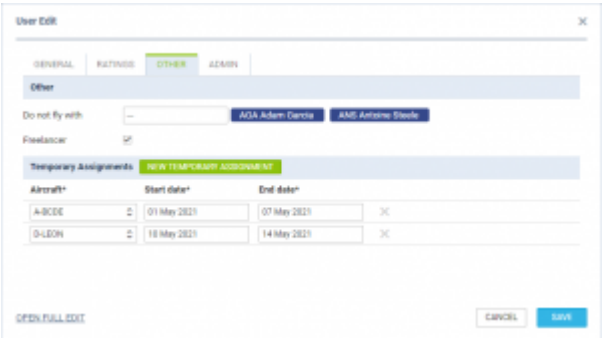
FREELANCERS CONTRACTS



Defining Freelancers contract dates

It is possible to define the default timeframes for the Freelancers contracts.

The process is as follow:

1. Go to 'Settings' > 'Users'
2. Edit a Freelancer pilot from the list of Users
3. Go to tab 'OTHER' and make sure that the 'Freelancer' tickbox is checked
4. Click on the **'NEW TEMPORARY ASSIGNMENT'** option
5. Insert the aircraft details and the timeframes, as per the screenshot on the right, and save changes

Once the details are defined, the freelance crew will appear in the 'Crew Calendar' view in a similar way to the provisionally assigned crew (as per below). The Calendar view has to be **grouped by 'Aircraft'** and the **'Show Freelance'** filter set to 'YES'.

A-BCDE (A319) EPWA	May 2021													
	01	02	03	04	05	06	07	08	09	10	11	12	13	14
Damian Cross CRO	D	D	D	D	D	D	D			D	D	D	D	D
D-LEON (GLF4) EGSS	**May 2021**													
	01	02	03	04	05	06	07	08	09	10	11	12	13	14
Damian Cross CRO CPT	D	D	D	D	D	D	D			D	D	D	D	D

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