Flight Brief

# **Documents Manager new functionalities**

## Managing Charter Agreement

We have added anothere document into Documents Manager: **Charter Agreement**. Only Leon default template can be managed in this panel.

## Publishing multiple versions of the same document



Publishing multiple versions of the same document

It is possible to publish **multiple versions** of the same document. All of them will appear in the main Documents Manager page as well as in Schedule documents list.

#### **EXAMPLE**

If you already have one version of Trip Sheet document but need another one with a different format,

click button, select Trip Sheet, then type a different version number or a name. Once you have clicked SAVE, Leon will transfer you to the Trip Sheet HTML, where you can re-arrange it. Once you've saved your changes and are back in the main Documents Manager page, the new version will appear and can be published.

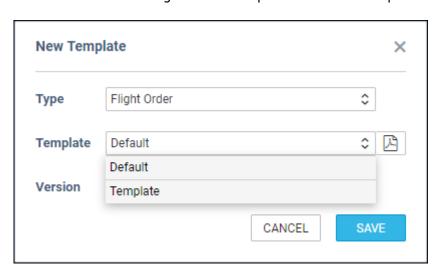
#### Editing documents version

In the main Documents Manager page you can manually edit & change document's version

number/name by hovering a mouse over it, clicking a pen-icon and typing a new one:

### Flight Order 2 different templates available

When uploading a new Flight Order template (use between 2 different Flight Order templates. Click the loope icon to view which version you preffer.



Last updates: documents-manager-we-have-added-a-few-new-functionalities-into-this-panel https://wiki-draft.leonsoftware.com/updates/documents-manager-we-have-added-a-few-new-functionalities-into-this-panel 10:36

https://wiki-draft.leonsoftware.com/ - Leonsoftware Wiki

Permanent link: https://wiki-draft.leonsoftware.com/updates/documents-manager-we-have-added-a-few-new-functionalities-into-this-panel

Last update: 2018/08/07 10:36

